

UUCGT Board of Trustees MINUTES
DATE: May 12, 2021 - 7 pm

Convene - Candle lighting and bell- Karl

Check In - Two minutes per person.

Opening words – Barb (next month Pam)

Board Covenant - read it together.

- Approval of Agenda – additions or deletions
 - Removed approval of minister's fund as it is a procedure not a policy, and does not require a vote
 - Motion to approve the agenda PASSED

- Consent Agenda
 - Minutes from last meeting
 - Average Weekly Attendance Report for September
 - Financials
 - Motion to accept the consent agenda PASSED

- Treasurer's report - Karl
 - We will do a financial review rather than an audit
 - An audit expensive and not necessary for an organization our size
 - A review is sufficient, and cost \$600
 - Change to Breeze and Quickbooks as systems
 - PPP loan forgiven request approved by our bank, next step is SBA approval

- Old Business
 - To Do List – Judy
 - Approve the Outreach policy – Judy
 - Air quality options
 - Air quality: \$4500
 - Filters Merv 15: \$1800 +\$350 for duct work to accommodate
 - We replace current filters 4x per year
 - Would need to do monthly, or over \$4000 per year + labor
 - Will effect HVAC operation
 - UV lights are not effective at needed density
 - Ionization units-create harmful ozone, so filters are better
 - Facilities will keep researching, possibly with UUA
 - New Outreach policy: Board PASSED motion to approve the policy as written
 - Annual meeting update - MaryAnne
 - We've initiated required communications to congregation
 - Introducing the candidates at May 23 and May 30 services with a slide
 - One congregant passed this past year and will be recognized

- Approve the Annual meeting ballot – Judy
 - Agree to include the summary budget sheet on the ballot (Guy)
 - Place a brief summary of the by-laws on the ballot and reference details in Flash and Beacon (Tom)
 - Both sent out prior in notice voting on minister and annual meeting, will send out once more prior to June 6
- Re-open task force update – MaryAnne
 - One change for how vaccinations will be considered added to recommendation
 - 3 person task force for implementation, one board member (Mary Anne)
 - Mary Anne will seek 2 add'l members
 - Tom: suggest balance between risk and benefit of being together in person in the recommended plan
 - **Motion to approve the plan as written PASSED**
- Website update – MaryAnne
 - Mobile friendly and easy to get information
 - Hybrid Sunday Services, Includes Streaming from our website
 - We need a technician, cameras, lenses to do this
 - Phased re-opening is best, and not overwhelming!
 - Alex, if voted to be our minister, will share some resources
- Ministerial Search Team Report
 - Alex has a very full calendar daily, meeting many people
 - Call to approve Alex; voting - Judy will help Guy tally in church
 - Mary Anne and Alex will be in sanctuary and she will read results out to Alex and congregation
 - Table set up to sign contract
 - Then announce Alex is pledging 5% of his income to the congregation
 - Thank you to the MST for your tremendous job in finding and hosting Alex!
- Minister's Report – none – Rev. Cathy will not be here
- New Business
 - Approve 2021-22 Budget -Karl
 - **Motion to approve the 2021-22 budget as written PASSED**
 - Establishing a Committee on Ministry – MaryAnne, Judy (maybe comments by Alex)
 - Important to be clear on function: sounding board, must align with his fellowship requirements
 - Start with conversations with the LDC
 - A great resource for him, keep him accountable to gauge on how ministry is received, hold healthy boundaries and professional responsibilities and provide feedback; like idea of 5 people
 - Judy offered to create an updated policy, starting with samples from other churches for Alex to consider. Goal to be drafted with Tom, and finalize

after minister

Public Comment

- Rick Walter: Voting process seems to be thoroughly thought through and happy Judy will be there in church (remembering Kaye Sturgeon, our numbers person who still supports UUCGT); recommend everyone join a board meeting and see the work being done. Need to look back to people with us anytime in the past 5 years to consider reconnecting!

Closing Words – Alex

Adjournment

Next Meeting – DATE: June 9, 2021