

WHO	September 2020	Due Date	Explanation	Date Completed
Tom	Opening words	Oct. 14		Done
Karl	Research and report back about \$2000 purchase for new computer	Oct. 14	None	He will give us something next month
Mary Anne	Ask Mike Mc. To be on negotiating contract team	Oct. 14		Done
Pam	Will do monthly Beacon column		Ongoing	done
Mary Anne	Ask Mary Grover to next meeting	Oct 14	Explain LDC issues	Carry over to next month if needed
Judy	Clean up wording about Outreach in Manual	Oct 14		done
Judy	Contact Emily Mitchell about Outreach	Oct 14		done
Mary Ann	Make sure MST had spokesperson at all of our meetings	Oct. 14	Or maybe just a written report from the Chair?????	done
Cathy	Let us know when Board retreat is	ASAP		done
Mary Anne	Make sure Guy updates website with correct committee names	Oct 14		done
Barb	Make sure Board minutes and packets are on website	Oct 14		done
ALL	Check out Board training on UUA website	Every month		On going
	NOVEMBER 2020			
Karl	Opening Words	Nov. 11		done
Karl	Explanation of \$2000 computer purchase	Nov. 11	Carry over from last month	No explanation necessary – this purchase was within their budget
Tom	Monthly Beacon article	Nov.	Tom agreed to do it	done
All	Check out Board training on UUA website	Nov	On going	On going
Cathy	Working with Guy, Jolyn, Charles and ? on website updates	Nov	Cathy will let us know if we need to hire an outside consultant for this	Going well
Tom	Follow up on how we get congregational vote on new bylaw changes	Nov	Will we need a special meeting? Via electronic vote?	No need for additional meeting -we will do this at Annual meeting
Maryanne	Do we still need an update on LDC from Mary Grover?		Sandra McDonald will join us at this meeting	done
	Update on Stewardship committee members	Nov	Carry over from last month	done
All	Attend MST focus group meeting	Oct 28	Jan Z. will send us an email	done

	December 2020			
Barb	Opening Words	Dec. 9		
Judy, MA, Pam	Committee clean up	Dec 9	Rough draft of new org. structure for committees.	
MA	Charles suggested a policy for the web site – what can go on and what can't	Dec. 9	Maybe need a webmaster -or a technology policy – no decision made	
David	Research Growth Thru Service	Dec. 9		
Who	Do we need an Operations Committee?	Dec 9	No decision made – need to revisit and vote	
Karl & Mary Ann	Finance – Minister Discretionary Account	Dec 9	Finance will discuss and get back to us with recommendations. How will it work? Guidelines?? Does it need a policy??	
Tom	Research Discretionary fund	Dec 9	With his pals from AAUU	
Cathy	Will host 'Harvest the Power' workshop in January (LDC)	Dec 9	Report on logistics	
Mary Anne/ Rick W.	Report on Pledge Drive committee	Dec. 9		
	January 2021			
Barb & MA	Report on HCT- do members need to be approved by Board?	Jan.		
MA-Cathy	How to handle a re-opening task force	Jan.		