

## Balance Sheet

Unitarian Universalist Congregation of Grand Traverse  
6726 Center Road  
Traverse City, MI 49686  
231-947-3117

September 30, 2020

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### ASSETS

#### Current Assets

1040	Operating Fund Checking - Chemical Bank	13,141.11
1060	Money Market Checking - Chemical Bank	31,038.15
1070	CD #1 - Chemical Bank	20,782.05
1080	CD#2 - Chemical Bank	20,322.60
1090	PPP Savings	39,826.36

**Current Assets Total** 125,110.27

#### Fixed Assets

1520	Real Property	26,168.00
1530	Furnace/Air Conditioning	44,705.00
1540	Equipment	14,940.51
1560	Furniture	60,213.56
1580	Building	600,842.88
1581	Building Addition	283,708.46

**Fixed Assets Total** 1,030,578.41

#### TOTAL ASSETS

1,155,688.68

### LIABILITIES AND FUNDS

#### LIABILITIES

##### Current Liabilities

2030	Federal Withholding	0.00
2040	State Withholding	0.00
2050	Social Security Withholding	0.00
2060	Medicare Withholding	0.00
2070	Employee Life Insurance Premiums	(6.29)
2080	Employee Health Insurance Premiums	880.01
2090	Employee Dental Insurance Premiums	224.13
2095	Employee Retirement Plan Contributions	0.00
2101	PPP Loan Payable	39,825.00

**Current Liabilities Total** 40,922.85

##### Current Liabilities

2110	Accounts Payable	0.00
2115	Accrued Expenses	0.00
2130	Next Year 'Pledge Payments	0.00

**Current Liabilities Total** 0.00

#### TOTAL LIABILITIES

40,922.85

#### FUND BALANCES

##### Designated Fund Balance

3235	Memorial Reception Fund	697.12
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3305	Benzie Satellite Pledges and Donations	4,258.44	
3310	Social Action Committee	(50.00)	
3330	Congregational Care	1,260.62	
3350	Wednesday Night Supper Group	246.71	
3364	For Those in Need	0.00	
3365	CUUPS	144.84	
3366	Community Needs	1,989.76	
3367	Guatemala Fund	0.00	
3368	Special Collection - Thanksgiving	276.20	
3369	Special Collection - Music	0.00	
3370	Special Collection - Green Sanctuary	113.06	
3371	Art Exhibit Group	415.11	
3372	GA Scholarship	441.00	
3373	MUUSJN Dues / Social Witness Program	425.00	
3374	Reserve / Ministerial Search	4,860.76	
3377	Copyright Legal Fees	500.00	
3378	Operations Contingency Reserve	9,507.29	
3385	Safe Harbor	18.16	
3386	Endowment Holding Fund	1,500.00	
3410	Memorial Garden Fund	1,829.94	
3415	Landscape	894.86	
3430	MM Congregational Care Emergency Fund	7,071.85	
3434	Moving Expenses / Interim Minister	0.00	
3440	MM Capital Improvement Reserve	18,552.59	
3465	Community Lunch	0.00	
<b>Designated Fund Balance Total</b>			54,953.31
<b>Undesignated Funds</b>			
3000	Operating Fund Balance	113,892.47	
3001	Allocation / Operation Contingency Reserve	(9,507.29)	
<b>Undesignated Funds Total</b>			104,385.18
<b>Equity Fund</b>			
3002	Building Equity	955,427.34	
<b>Equity Fund Total</b>			955,427.34
<b>TOTAL FUNDS</b>			<u><u>1,114,765.83</u></u>
<b>TOTAL LIABILITIES AND FUNDS</b>			<u><u>1,155,688.68</u></u>
Difference			(0.00)

## Monthly Comparison Detail

Unitarian Universalist Congregation of Grand Traverse  
6726 Center Road  
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231-947-3117

Transaction Date September 1, 2020 to September 30, 2020

	2021 Budget	September Actual	YTD Actual	Annual % of Budget
<b>Income</b>				
<b>Contributions</b>				
4010	0.00	0.00	1,265.00	0%
4012	154,406.00	7,349.83	43,589.13	28%
4020	55,000.00	0.00	0.00	0%
4025	0.00	0.00	0.00	0%
4030	0.00	0.00	0.00	0%
4040	12,500.00	4,740.00	7,375.00	59%
<b>Contributions Total</b>	<b>221,906.00</b>	<b>12,089.83</b>	<b>52,229.13</b>	<b>24%</b>
<b>Special Events</b>				
4110	2,000.00	0.00	0.00	0%
<b>Special Events Total</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
<b>Other Income</b>				
4205	1,000.00	0.00	0.00	0%
4207	39,825.00	0.00	0.00	0%
4210	0.00	0.00	0.00	0%
<b>Other Income Total</b>	<b>40,825.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
<b>Building Use Fund</b>				
4510	5,000.00	0.00	0.00	0%
<b>Building Use Fund Total</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
<b>Dividends and Interest</b>				
4610	1,200.00	314.85	314.85	26%
4620	350.00	0.00	0.00	0%
<b>Dividends and Interest Total</b>	<b>1,550.00</b>	<b>314.85</b>	<b>314.85</b>	<b>20%</b>
<b>Total Income</b>	<b>271,281.00</b>	<b>12,404.68</b>	<b>52,543.98</b>	<b>19%</b>
<b>Expenditures</b>				
<b>Salary and Wages</b>				
5009	0.00	0.00	0.00	0%
5010	56,000.00	4,666.67	13,750.01	25%
5011	10,400.00	790.00	2,795.00	27%
5012	28,288.00	2,314.55	7,613.05	27%
5013	5,000.00	357.00	1,183.75	24%
5014	18,252.00	1,425.00	4,693.00	26%
5015	15,912.00	1,224.00	3,672.00	23%
5016	10,000.00	756.00	2,196.00	22%

## Monthly Comparison Detail

		2021 Budget	September Actual	YTD Actual	Annual % of Budget
5020	Contract Services - Music Director	0.00	0.00	0.00	0%
5030	Housing Allowance - Minister	24,000.00	2,000.00	6,000.00	25%
5034	Health Insurance - Minister	2,537.00	0.00	216.28	9%
5035	In Lieu of FICA/Medicare - Minister	6,120.00	100.12	1,020.00	17%
5037	In Lieu of Health Insurance - Offic...	1,920.00	0.00	0.00	0%
5040	Contract - Musicians	7,420.00	305.00	750.00	10%
5041	Contract - RE- Child Care / Nursery	3,500.00	0.00	0.00	0%
5042	Contract - RE- Teaching	0.00	0.00	0.00	0%
5043	Contract - WEB Development & M...	4,000.00	0.00	0.00	0%
<b>Salary and Wages Total</b>		<b>193,349.00</b>	<b>13,938.34</b>	<b>43,889.09</b>	<b>23%</b>
<b>Employer Payroll Taxes</b>					
5220	Employer FICA/Medicare - DRE	796.00	60.44	213.82	27%
5221	Employer FICA/Medicare - RE Te...	1,148.00	27.32	90.58	8%
5223	Employer FICA/Medicare - DREA	0.00	57.83	167.99	0%
5240	Employer FICA/Medicare - Office ...	2,311.00	177.07	582.41	25%
5241	Employer FICA/Medicare - Music ...	1,396.00	109.01	359.03	26%
5245	Employer FICA/Medicare - Accou...	1,217.00	93.62	280.86	23%
<b>Employer Payroll Taxes Total</b>		<b>6,868.00</b>	<b>525.29</b>	<b>1,694.69</b>	<b>25%</b>
<b>Employee Benefits</b>					
5320	Dental Insurance - Minister	936.00	0.00	75.20	8%
5322	Dental Insurance - Office Admini...	576.00	0.00	47.60	8%
5330	LTD Insurance - Minister	960.00	0.00	84.18	9%
5332	LTD Insurance - Office Administr...	339.00	0.00	36.05	11%
5340	Retirement - Minister	8,000.00	1,333.34	1,975.01	25%
5344	Retirement - Office Administrator	2,829.00	0.00	332.80	12%
5345	Group Life Insurance	392.00	0.00	34.05	9%
5350	ST Disability Insurance - Minister	0.00	0.00	0.00	0%
5352	ST Disability Insurance - Office A...	125.00	79.16	79.16	63%
<b>Employee Benefits Total</b>		<b>14,157.00</b>	<b>1,412.50</b>	<b>2,664.05</b>	<b>19%</b>
<b>Supplies</b>					
5405	Supplies - Office	1,313.00	159.91	364.22	28%
5410	Supplies - RE Child / Youth Prog...	653.00	0.00	15.30	2%
5430	Supplies - Hospitality / Kitchen	250.00	0.00	0.00	0%
5435	Supplies - Membership	157.00	0.00	0.00	0%
<b>Supplies Total</b>		<b>2,373.00</b>	<b>159.91</b>	<b>379.52</b>	<b>16%</b>
<b>Printing &amp; Copying</b>					
5520	Office Copying	1,000.00	0.00	0.00	0%
5530	Directory Printing	0.00	0.00	0.00	0%
<b>Printing &amp; Copying Total</b>		<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
<b>Postage and Shipping</b>					
5610	Postage and Shipping	800.00	110.00	110.00	14%
<b>Postage and Shipping Total</b>		<b>800.00</b>	<b>110.00</b>	<b>110.00</b>	<b>14%</b>
<b>Resources/Curriculum</b>					

## Monthly Comparison Detail

		2021 Budget	September Actual	YTD Actual	Annual % of Budget
5710	Resources/Curriculum - Music	650.00	0.00	0.00	0%
5711	Resources/Curriculum - RE Adult	500.00	0.00	0.00	0%
5712	Resources/Curriculum - RE Mark...	400.00	0.00	0.00	0%
5713	Resources/Curriculum - Sunday ...	1,000.00	540.82	1,634.49	163%
5714	Resources/Curriculum - RE OWL ...	1,000.00	10.40	10.40	1%
<b>Resources/Curriculum Total</b>		<b>3,550.00</b>	<b>551.22</b>	<b>1,644.89</b>	<b>46%</b>
<b>Plant and Property</b>					
6010	Insurance - Building & Liability	3,000.00	0.00	0.00	0%
6040	Building Maintenance Supplies/R...	2,000.00	0.00	0.00	0%
6041	Fixture & Equipment Maintenance	1,000.00	850.00	1,305.10	131%
6042	Landscaping	2,500.00	0.00	0.00	0%
<b>Plant and Property Total</b>		<b>8,500.00</b>	<b>850.00</b>	<b>1,305.10</b>	<b>15%</b>
<b>Service Contracts</b>					
6110	Service Contracts - Building Maint...	2,625.00	0.00	734.32	28%
6120	Service Contracts - Software / Co...	500.00	0.00	591.26	118%
6140	Service Contracts - Cleaning Serv...	6,400.00	0.00	866.66	14%
6150	Service Contracts - Snow Plowing	5,000.00	0.00	0.00	0%
6210	Service Contracts - Copier	2,063.00	201.09	639.85	31%
<b>Service Contracts Total</b>		<b>16,588.00</b>	<b>201.09</b>	<b>2,832.09</b>	<b>17%</b>
<b>Equipment</b>					
6220	Computers and Technology	2,500.00	247.84	2,876.87	115%
6240	Piano Tuning & Repair	710.00	0.00	0.00	0%
6250	Tech Support / Sounds & Project...	1,100.00	0.00	0.00	0%
6251	Security Service	1,320.00	0.00	0.00	0%
<b>Equipment Total</b>		<b>5,630.00</b>	<b>247.84</b>	<b>2,876.87</b>	<b>51%</b>
<b>Utilities</b>					
6310	Electricity	4,300.00	256.60	819.17	19%
6320	Gas	1,314.00	37.48	124.41	9%
6330	Water & Sewer	1,493.00	119.30	347.09	23%
6340	Telephone & Telecommunications	2,421.00	272.90	725.80	30%
6350	Trash Removal	250.00	0.00	69.00	28%
<b>Utilities Total</b>		<b>9,778.00</b>	<b>686.28</b>	<b>2,085.47</b>	<b>21%</b>
<b>Miscellaneous Expenses</b>					
7045	New Hire Expense / Background ...	700.00	0.00	0.00	0%
7050	Advertising	500.00	0.00	0.00	0%
7070	Board	500.00	0.00	0.00	0%
7071	Committee on Ministry	200.00	0.00	0.00	0%
7073	Leadership Development	0.00	0.00	0.00	0%
7075	Pledge Drive	400.00	0.00	0.00	0%
7080	Worker's Comp Insurance	900.00	0.00	0.00	0%
7081	Landscaping	0.00	0.00	51.94	0%
7300	Adjustment / Projected Savings	(13,500.00)	0.00	0.00	0%

**Monthly Comparison  
Detail**

	2021 Budget	September Actual	YTD Actual	Annual % of Budget
<b>Miscellaneous Expenses Total</b>	(10,300.00)	0.00	51.94	-1%
<b>Dues and Fees</b>				
7120 UUA and Mid American Program ...	11,780.00	0.00	2,945.00	25%
7150 Bank Fees & Service Charges	1,166.00	153.58	398.92	34%
7155 Insurance Fees	210.00	0.00	0.00	0%
7160 Nonprofit Corporation Filing Fees	20.00	0.00	0.00	0%
<b>Dues and Fees Total</b>	13,176.00	153.58	3,343.92	25%
<b>Professional Expenses</b>				
7208 Mileage / Temporary Minister	0.00	0.00	0.00	0%
7209 Professional Expense - Moving Int...	0.00	0.00	0.00	0%
7210 Professional Expense - Interim/Se...	8,000.00	77.50	155.00	2%
7211 Professional Expense - Music Dir...	700.00	0.00	0.00	0%
7212 Professional Expense - DRE	1,000.00	0.00	55.00	6%
7213 Professional Expense - RE Traini...	1,000.00	0.00	0.00	0%
<b>Professional Expenses Total</b>	10,700.00	77.50	210.00	2%
<b>Total Expenditures</b>	276,169.00	18,913.55	63,087.63	23%
<b>Over/Under</b>	(4,888.00)	(6,508.87)	(10,543.65)	

## Average Weekly Attendance

Month	2014	2015	2016	2017	2018	2019	2020
January	156	176	115	119	102	93	126
February	111	170	125	113	90	93	102
March	108	169	126	112	96	96	91
April	124	192	124	102	92	110	113
May	139	173	110	112	102	110	83
June	119	146	119	100	91	96	78
July	112	138	86	68	89	112	63
August	131	122	103	103	72	92	79
September	245	161	126	103	94	101	78
October	186	151	126	128	98	123	77
November	178	131	123	131	95	138	
December	182	119	118	116	94	109	
Annual Avg.	149	154	117	109	93	106	89

