

UUCGT Board of Trustees MINUTES

Wednesday, October 14, 2020 – 7:00 pm

Convene - Candle lighting and bell

Check In - Two minutes per person

Opening words – Tom

Board Covenant - Recite and comment on “To communicate openly, even when a topic is difficult”

1. Approval of Agenda – additions or deletions
 - LDC report likely postponed since did not hear from Mary Grover
 - Moved Financials from Consent agenda to Old Business
2. Consent Agenda **MOTION TO APPROVE PASSED**
 - Minutes from September 9th meeting
 - Average Weekly Attendance Report for September
3. Old Business
 - Financials (report by Treasurer - Karl)
 - Congregant to donate stock, hence new brokerage account needed below
 - Donor from last year doubled donation
 - Donate \$650 to pay for Board Retreat
 - Buddhist group paid rent through end of year
 - PPP: have 2 years to file for forgiveness; if less than \$50K use the EZ Form
 - New salary for minister recommendation: \$72,000 and \$85,000
 - **MOTION TO APPROVE PASSED**
 - Proposed minister contract framework will be discussed at Nov meeting
 - Approved by Staff Resources this week
 - To Do List – Judy
 - Beacon Nov: topic will be Board Retreat learnings by Tom
 - Judy: send Guy the packet
 - Cathy: Add a Members only site with Board Packet
 - Proposed Team: Chris Lautz, Charles to work with Guy
 - Jolynn has limited time available
 - If needed, pursue professional development lead with finance team
 - Board retreat – Cathy
 - Adjusted for additional topic(s) that may arise, to end at 3pm
 - Accountant position report
 - Plan to meet next week for Glenda to train Guy for this position
 - Cathy working on weekly schedule for Guy to do both Admin and Accounting roles
 - LDC report – Mary Grover: not here, move to future meeting
 - Amendment to bylaws – Tom
 - Clean up for new minister
 - **MOTION to follow recommendations in proposal to congregation**

PASSED

- When to have congregational vote to change is TBD
 - Healthy Congregations Team Update – Jim Linsell
 - Soul Matters and Grow Yourself Up small groups are following HC covenant guidelines
 - Regular Communications with congregation
 - Ministerial Search Team Report – Jan and Jim
 - Cottage Conversations Nov 1 and 8.
 - Board is one of the Focus Groups
 - Wed Oct 28 5pm;
 - questions will be sent ahead of time, Jan will set up Zoom
4. Minister's Report – Rev. Cathy
- Finished first reading and writing whiteness--high engagement, highlight on Search Team; coming up:
 - i. 1st group will move deeper with How to be a Anti-Racist
 - ii. 2nd group starts soon
 - iii. In January, 3rd group with wider community
 - Soul Matters themes used throughout Service, RE and other groups
 - Vespers restarted in Sept
 - Anxiety around election processing for ministers, chaplains will be on hand
 - Smoothing out transition with Guy, a pleasure to work with!
5. New Business
- Need additional members for Stewardship Committee
 - If have candidate ideas, give to Karl or Rick Walters (chair)
 - Include as item on retreat
 - Stock donation – open account - Karl
 - Using TCF bank, \$50 per transaction
 - We have a policy regarding have brokerage account
 - **MOTION to open brokerage account PASSED**
 - Process for notification of staff emergency – Rev. Cathy
 - Tabled to November
 - Judy as Facilitator (fancy word for Board packet assistance to the President)
 - Thank you, Judy!
6. Public Comment: none
7. Closing Words -Rev. Cathy
8. Adjournment

Next Meetings –

Board Minister Search Focus Group: **Oct 28, 5pm**

Nov Board: **November 11th, 7 pm**