

UUCGT Board of Trustees Agenda
DATE: Wednesday, October 14, 2020 – 7:00 pm

Convene - Candle lighting and bell

Check In - Two minutes per person

Opening words – Tom

Board Covenant - Recite and comment on “To communicate openly, even when a topic is difficult”

- Approval of Agenda – additions or deletions
- Consent Agenda
 - Minutes from September 9th meeting
 - Average Weekly Attendance Report for September
 - Financials (report by Treasurer - Karl)
- Old Business
 - To Do List – Judy
 - Board retreat – Cathy
 - Accountant position report
 - LDC report – Mary Grover
 - Amendment to bylaws – Tom
 - Healthy Congregations Team Update – Jim Linsell
 - Ministerial Search Team Report – Jan and Jim
- Minister’s Report – Rev. Cathy
- New Business
 - Need additional members for Stewardship Committee
 - Stock donation – open account - Karl
 - Process for notification of staff emergency – Rev. Cathy
 - Judy as Facilitator (fancy word for Board packet assistance to the President)

Public Comment

Closing Words -Rev. Cathy

Adjournment

Next Meeting – DATE: November 11th, 7 pm

Sept 9, 2020 UUCGT Board of Trustees - MINUTES

Convene: Candle and bell - Mary Anne

Welcome: for Judy Myers rejoining the Board - and all of us

Check in: 2 minutes to check our status

Opening Words: David (next month: Tom)

Board Covenant: Recite Judy Reactions to the 2nd phrase
“...to communicate with kindness and support”

Formal Business Meeting:

1. Approval of agenda - additions or deletions
2. Consent Agenda **MOTION TO APPROVE PASSED**
 - a. Minutes from August 12th meeting
 - b. Average weekly attendance
3. Treasurer's Report:
 - a. Glenda is resigning for health reasons
 - b. PPP loan forgiveness needs to be addressed
 - c. New computer for Guy was \$2,000. Went to Finance Committee for approval in June. Board must approve expenditures over \$1,000.
 - d. The Ministerial Search team has \$4,000 in their account; needs \$15,000 and have permission to ask congregation for funds.
4. Stewardship: One new thing learned from your search for ideas to increase Congregational response to financial needs
 - a. Person to person phone canvas. Worked well with ministerial search nominees last spring. Have a procedure we can revisit. (2nd)
 - b. In person meeting 1on1 or small groups.
 - c. Funds2orgs.com has many ideas
 - i. 50/50 raffle
 - ii. Pairing with local businesses to get % of purchases
 - iii. Gently used shoes

- d. Service auction: social event to bid on services and items, including 50/50 auction; can we do a virtual auction? (many)
- e. Board and others during offering part of service speak to their giving; why important, covenant--it's part of the deal!
- f. Board make pledges right away
- g. Stretch pledge
- h. Music series

Comment from Jan: Cathy shared what was done in 2nd mailing with 4-5 people's pictures with "I'm increasing my pledge this year because..."

- 5. Transition Team: any news? - Tom
 - a. Nothing new to report
- 6. Search Committee: Comments on report from the team, and what can we do to be of service
 - a. Negotiating Team: Tom Darnton from Board and nominate Mike McDonald
 - b. Request for \$15,000 funds from congregation - details are tbd (will send summary to Board as soon as plan finalized)
 - c. Jan recommends a Search Committee member attends Board meetings to improve communication and alignment
- 7. Beyond Categorical Thinking - responses to workshops - David's review.
 - a. Don't make people have just one story
 - b. Good breakout session discussions
 - c. Open our minds to possibilities
 - d. Need more practice having difficult conversations - model who could have said what. "Ouch!"; need congregants who know what to say--phrases to arm ourselves with; workshops are an example
- 8. Monthly column for Beacon - Deadline September 23rd - theme - Stewardship? Pam will do it.
- 9. Board Retreat: October 17th (or 24th) - Rev.Cathy
 - a. Have not heard back yet from facilitator yet
 - b. 9-2pm or 10-3pm

10. Committee Reports:
 - a. Update on Green Sanctuary Reinstatement - Misty Sheehan will lead
 - b. LDC - Mary Grover offered to lead, need more people
 - i. Charles Bracket, Sandra McDonald, others?
 - ii. Ask Mary to join next Board meeting
 - c. Staff Resources - reviewed contracts and evaluations; adopted Renee's suggestion for how to reimburse
 - d. Outreach Committee - Mary Anne and Judy
 - i. We don't have one (but we should!)
 - ii. Exude ourselves into the community with more frequency, partnerships with other entities such as liberal churches, social justice orgs, etc.
 - iii. Goals help grow our membership
 - iv. Judy edit policies to remove Outreach committee and contact Emily Mitchell for ideas on outreach
 - e. Website is out of date on committee members: Mary Anne will ping Guy
11. Minister's Report: Rev. Cathy
 - a. Transition Team's important role clarified in her report
12. To Do: Judy
 - a. Will create To Do List after this meeting
13. Visioning: Please be thinking about how we are serving our congregation, future congregation, community, and self. We want to hear your ideas and visions.
 - a. Incorporate the visioning process into the Board retreat, including how to incorporate into the Board
 - b. UUA Congregational Board meeting training is very helpful! Commit to do on our own.

Public Comment

Jan: main impression is how important it is for Ministerial Search and Board to be connected

Jan: very little Board information on the website; Judy offered to help with making the Board Packet and sending to Guy

Closing words: Rev. Cathy

Adjournment

Next meeting: Wednesday, October 14th, 7pm

WHO	September 2020	Due Date	Explanation	Date Completed
Tom	Opening words	Oct. 14		
Karl	Research and report back about \$2000 purchase for new computer	Oct. 14		
Mary Anne	Ask Mike Mc. To be on negotiating contract team	Oct. 14		
Pam	Will do monthly Beacon column		Ongoing	
Mary Anne	Ask Mary Grover to next meeting	Oct 14	Explain LDC issues	
Judy	Clean up wording about Outreach in Manual	Oct 14		
Judy	Contact Emily Mitchell about Outreach	Oct 14		
Mary Ann	Make sure MST had spokesperson at all of our meetings	Oct. 14	Or maybe just a written report from the Chair?????	
Cathy	Let us know when Board retreat is	ASAP		
Mary Anne	Make sure Guy updates website with correct committee names	Oct 14		
Barb	Make sure Board minutes and packets are on website	Oct 14		
ALL	Check out Board training on UUA website	Every month		
NEXT BOARD	Governance – Tom will coordinate	JULY		
NEXT BOARD	Research technology for older congregants without computers	July and on		