

UUCGT Board of Trustees MINUTES

Wednesday, June 17, 2020 – 7:00 pm

Introduction of new Board Members – David Hassing and Pam Hendrick

Convene - Candle lighting and bell

Opening words – Tom Darnton ([next month: Pat L.](#))

Board Covenant

1. Approval of Agenda – additions or deletions
 - a. added one item regarding employee contracts
 - b. MOTION PASSED with additional item**
2. Consent Agenda - **MOTION PASSED**
 - a. Minutes from June 3 meeting
 - b. May Financial Reports
3. To Do List – Judy
4. Annual Meeting Check List Review - Mike
5. Update on Office Administrator’s Job Search – Pat/Rev. Cathy
6. Approval of Healthy Congregations Policy and Revised Safe Congregation Policy – Barb, Mary Anne and Judy
 - a. Vote to add the Healthy Congregations Committee Policy to replace the Conflict Management Committee Policy the Policy Manual (only need a 2nd to committee) **MOTION PASSED**
 - b. Vote to accept the revised Safe Congregation Policy to adjust to the above as written in the meeting packet. **MOTION PASSED**
7. Employee Pay for July on – Mike
 - a. Employees working with the exception of our nursery workers. Offer to adjust contract that ends June 30 to evolve their responsibilities to be assistant teachers with older youth. If they do not accept, they will be let go and we will contact them when we have a need for nursery staff once again.
8. Resignation of Endowment Committee Member - Mike
 - a. Motion to have Nancy Doughty replace Ann Swaney on the Endowment Committee for the remaining two years of Ann’s term. **MOTION PASSED**
9. Minister’s Report – Rev. Cathy

- a. The annual cost of this new position is within the planned 2020-2021 RE teachers budget.
 - b. MOTION to have Alison Ernst fill our newly formed Director of Adult Education position starting July 1, 2020 for ten hours per week. **MOTION PASSED**
10. Review contracts needing renewal this month
- a. Staff increase per the 2020-2021 budget for RE Director. **MOTION PASSED**
11. Review items for new Board to consider at next meeting
- a. Elect Officers
 - b. Confirm Meeting date and times
 - c. Assign Board Member to Staff Resources Committee also confirm Safe Congregation Team members

Public Comment **NONE**

Outgoing President's Comments

Closing words – Rev. Cathy

Adjournment

Next Meeting – Wednesday, July 15, 2020 at 7:00 pm