

# UUCGT Board of Trustees MINUTES

Wednesday, May 6, 2020 – 7:00 pm

Convene - Candle lighting and bell

Check In

Opening words – Tom (Mary Ann next meeting)

Board Covenant

1. Approval of Agenda – additions or deletions APPROVED as Changed
2. Consent Agenda APPROVED
  - a. Minutes from April 15 meeting
  - b. Average Weekly Attendance Report April
3. To Do List – Judy
4. Payroll Protection Program - we are approved! \$39,825 expect to receive within 10 days
5. Annual Meeting Checklist review – Mike
  - a. We agree to continue the practice of reading names of those who've passed in the past year
  - b. Remote voting - suggest using Constant Comments system, automatically tallied; can see email address of who responds--will validate can only vote once. What if spouses share an email? need to look into.
    - i. Practice our voting technique before the vote
  - c. Sunday Services informed need for announcements regarding Annual Meeting
  - d. Parliamentarian: Tom
  - e. Introduce candidates: bios in Beacon and email with Order of Service, introduce at June 7 and 21 services, Tom introduce search team candidates
  - f. Pre-annual meeting for Budget discussion and any other questions on June 7, 9am hosted by Karl Keinath and Finance team
  - g. Reports: Endowments (Ellie), Board (Mike), Treasurer (Karl), Minister (Cathy); remarks from Mike and Rev Cathy
  - h. Quorum (20%): establish at the meeting (need list of members, use list from Canvas)
    - i. absentee + number members at the meeting
6. Transition Team – Status of Search Team Identification – Tom
  - a. Minister search committee voting process:
    - i. UUA & Bylaws: 4 votes per person to choose 4, then Board chooses 3 more
    - ii. Alternate approach some congregations use: Board interviews and makes recommendation

iii. next step: who at the top of the list of potential candidates is willing to be considered after choosing best candidates

7. Minister's Report (verbal) – Rev. Cathy

Public Comment: Rental committee met and has proposed changes, will email them to Board members to discuss at May 20 meeting.

Closing words – Rev. Cathy

Adjournment

Next Meeting – Wednesday, May 20, 2020 at 7:00 pm