

UUCGT Board Action Plan

	A	B	C	D	E
1	<u>Project</u>	<u>Objective</u>	<u>Board Member(s) or Liaison</u>	<u>Status</u>	<u>As of:</u>
2	Pledge Drive	To initiate the planning of the 2016-2017 Pledge Drive	Kay and Gretchen	Kay suggested the establishment of a 4 person think tank to begin the planning process for the upcoming pledge drive. Three of the 4 members have been identified. They are: Mike McDonald, Kay Sturgeon, and Jan Zerbal.	8/15/16 Board Meeting
3	Design a new UUCGT Organizational Chart	The design of an Organizational Structure that will support an efficient operation and maximize the strengths of employees and committees. This structure will take a new look at Stewardship as an umbrella over giving and financial management.	Phyllis and Don	2nd meeting of this task force will be held on August 21st after the Sunday Service.	8/15/2016 Board Meeting
4	Building Use Fees	To revise the current Building Use Policy and Building Rental Contract.	Phyllis	A revised policy has been drafted. The Task Force will be meeting on 8/16/16 to conduct a final review after which the draft policy will be forwarded to the Policy Committee.	8/15/2016 Board Meeting
5	Policy Committee	Getting the Policy Committee up and running for the 2016-2017 Fiscal Year.	Grethen and Don	Karl reported that he had conversations with Mary Grover and that it is her intent to Convene the committee in September	8/15/2016 Board Meeting
6	Young Family Focus Congregation Committee	Recruiting volunteers to participate in this committee. The objective of the committee is to attract young families to the UUCGT.	Don	Don reported that he, Richard, and Sarah are currently members of this committee. Sarah is working on recruiting other volunteers.	8/15/2016 Board Meeting

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7	Health Insurance Analysis	To determine if it would be affordable to obtain a group health insurance policy for employees rather than providing them with a stipend to help defer their insurance costs.	Karl, Kay, and Phyllis	The Business Administrator has prepared a financial analysis on health insurance. It will be reviewed and discussed at the next finance meeting.	8/15/2016 Board Meeting
8	Thank You Letters	To send thank you notes to all members and friends who gave a supplemental pledge in response to our staff budget cuts.	Karl	Karl asked for the help help determining who these congregants would be. It would be most appropriate to obtain this information from the Business Administrator. This request will be made at the next Finance Meeting.	8/15/2016 Board Meeting
9	Board Liaisons to Committees	The objective of the Board President to assign a Board member to each UUCGT committee.	All Board Members	All Board members are to let Karl know on which committees and task forces we serve. He has offered to compile a list for the September Board meeting. All members are asked to consider additional committees for which they may like to act as a liaison.	8/15/2016 Board Meeting