

## MUSIC DIRECTOR

The role of the Music Director encompasses providing music as an integral part of our Sunday Services and nurturing and facilitating our Congregation's intellectual and spiritual life. The Person selected for this position will have a background in choral conducting in a school or church environment as well as basic piano skills.

The Music Director is hired by the Board and reports to the Senior Spiritual Leader.

The responsibilities of the Music Director shall include:

- planning music for Sunday services and special occasions in collaboration with the Senior Spiritual Leader, the Sunday Services Committee, and invited speakers; meeting with the Ministerial Team (senior Spiritual Leader, Director of Lifespan Experience) weekly or bi-weekly (in person or via phone as needed);
- coordinating, overseeing and rehearsing the Vocal Ensemble as well as other musicians needed for Sunday Services and special occasions;
- planning and coordinating 1-2 Sunday services per year, as the schedule allows;
- maintaining the musical assets of the Congregation and manage the music-related budget line items;
- attending Sunday Services Committee meetings as a permanent voting member, and Board meetings as a non-voting member, as needed;
- meeting with the Music Committee as needed;
- submitting an annual budget request of expenses to the Business Administrator;
- being informed regarding and abide by current copyright law;
- attending and participating in denominational activities and organizations as able, including the Unitarian Universalist Musician's Network.