

Unitarian Universalist Congregation of Grand Traverse
Board of Trustees Meeting
Dec. 16, 2014

Present: President, Marco Cabrera Vice President, Jerry Beasley Secretary, Janet Zerbel
Trustees, Richard Miller, Becky Somsel, Sally Mitchell
Absent: Treasurer, Kay Sturgeon
Guest: Karen Mars

Call to Order - 10:05 a.m.

Check-In

Chalice Lighting, Opening Words (covenant)

Minutes

November Minutes - Richard moved to accept as written. Jerry seconded. Motion passed unanimously.

No Additions or Changes to the Agenda

Consent Agenda

Staff Report

Art Group Additional Bid

Jerry moved to accept the Consent Agenda, Becky seconded - motion passed unanimously

Officer Reports

Finance Policy - Addendum to Finance Policy #5 - Guidelines for Fund Raisers to benefit Organizations other than UUCGT. Jerry moved to accept. Sally seconded. Discussion. The Outreach Committee should provide procedure for Spiritual Leader's decision making. In most cases it would be discussed with the Board. Vote: Motion passed unanimously.

Chava's Report

Discussion regarding priorities and how the Board can help. Chava will keep the Board informed when something can't get done "on time", allowing us to respond to possible questions from congregation. Discussed the idea of a coordinator of volunteer positions. Emily Mitchell will work on getting people to lead Communications Committee.

Business

Leadership Development Committee is considering a workshop for UUCGT Leaders Jan. 18 1:00 - 3:00. Chava will guide to have the workshop run as a desired meeting would be run.

Health Insurance discussion. There were changes in insurance through marketplace Dec. 15. Increased cost for DRE and Administrator not foreseen. Due to the time crunch, the Board took action by email Dec. 12 as follows: Richard: I move to accept the Personnel Committee's recommendation that the UUCGT increase the DRE's Annual Health Insurance stipend for 2015 by \$1,300. This increase will bring the DRE's employee benefit to 44% which is consistent with that of the Administrator. Kay seconded. Approved with 5 votes, 2 abstentions (not available). Jerry mentioned importance of contingency fund to deal with such time sensitive things in the future.

Marco reported that Sarah will become our first credentialed DRE as of next fall. That will result in a salary increase that will be discussed with the Finance Committee.

Items to discuss in January Meeting

- Contingency Fund: How to deal with financial situations that need immediate attention, such as the DRE insurance issue.
- Re-Open discussion on process for minutes. Current process is still too burdensome.
- Process for dealing with Extra Funds. Did our previous resolution for the Guatemala fund give us flexibility on what to do when it is a fund like the WRC Holiday Fund? Discussion. Policy work on this in January. Mary VanValin will be invited to discuss with us at next meeting.
- Job Descriptions - Reviewed existing description of trustees in the manual as a place to start for revising. Board members need to review resources in order to move forward with developing a realistic description of the job, as the change of having Board members appoint officers from elected trustees takes place. Chava will email references from Governance and Ministry to Board members.

Richard brought up the copyright question regarding our wish to make recorded UUCGT services available legally. Discussion. Chava will call East Bay Baptist and ask about their televised services. Xmas Eve music is licensed. UUA doesn't have a standard licensing fee.

Extinguish chalice and closing words: Sally

Closing words for January meeting: Becky

Next Meeting: Tuesday, January 20, 2015 10:00 am – 12:00 pm

Motion to adjourn by Jerry. Seconded by Sally. Passed unanimously.

Adjournment - 11:20

Respectfully submitted,
Janet Zerbel, secretary