

# Unitarian Universalist Congregation Grand Traverse Proposed Budget 2016/2017

GL Acct #	Account Description	2015/2016 Anticipated Actual	Proposed 2016-2017 Budget	Explanation of Adjustments
<b>Contributions</b>				
4010-000-00-000	Current Year Stewardship Pledges	\$ 247,978	\$ 220,000	
4020-000-00-000	Post Stewardship Pledges	\$ 3,011	\$ 4,500	
4025-000-00-000	Estimated Unpaid Pledges - General Fund	\$ -	\$ (6,300)	
4030-000-00-000	Prior Year Stewardship Pledges	\$ 3,525	\$ 2,000	
4040-000-00-000	Operating Fund Donations	\$ 12,780	\$ 15,000	
	<b>Subtotal Contributions</b>	<b>\$ 267,295</b>	<b>\$ 235,200</b>	
<b>Special Events</b>				
4110-000-00-000	Miscellaneous Fundraising	\$ 2,104	\$ 2,100	
	<b>Subtotal Special Events</b>	<b>\$ 2,104</b>	<b>\$ 2,100</b>	
<b>Other Income</b>				
4210-000-00-000	Prior Years Carryover	\$ 9,000	\$ 8,883	Thyllis Williams Reserve
	<b>Subtotal Other Income</b>	<b>\$ 9,000</b>	<b>\$ 8,883</b>	
<b>Building Use</b>				
4510-000-00-000	Building Use Fees	\$ 5,120	\$ 5,000	
	<b>Subtotal Building Use</b>	<b>\$ 5,120</b>	<b>\$ 5,000</b>	
<b>Dividends &amp; Interest</b>				
4610-000-00-000	Fifth Third Money Mkt Account Interest	\$ 43	\$ 60	
4620-000-00-000	Insurance Dividends	\$ 283	\$ 200	
	<b>Subtotal Dividends &amp; Interest</b>	<b>\$ 326</b>	<b>\$ 260</b>	
	<b>TOTAL INCOME</b>	<b>\$ 283,844</b>	<b>\$ 251,443</b>	
<b>EXPENSE</b>				
<b>Salaries &amp; Wages</b>				
5010-100-10-000	Salary - Minister	\$ 59,122	\$ 50,845	14% Reduction in Minister hours
5010-300-20-000	Salary - DLE	\$ 33,932	\$ 29,182	14% Reduction in DLE hours
5010-700-40-000	Salary - Office Administrator	\$ 27,563	\$ 23,624	14% Reduction in Office Admin hours
5015-700-40-000	Salary - Business Administrator	\$ 19,290	\$ 15,432	20% Reduction in Business Admin hours
5020-200-20-000	Music Director Contract Services	\$ 7,591	\$ 12,384	14% Reduction in Music Director's hours
5030-100-10-000	Housing Allowance - Minister	\$ 12,978	\$ 11,161	14% Reduction in Minister's hours
5035-100-10-000	In Lieu of FICA - Minister	\$ 6,237	\$ 5,383	14% Reduction in Minister's hours
5036-100-10-000	In Lieu of Health Insurance-Minister	\$ 2,163	\$ 2,163	
5036-300-10-000	In Lieu of Health Insurance-DLE	\$ 8,483	\$ 8,483	
5036-700-10-100	In Lieu of Health Insurance-Adm.	\$ 6,891	\$ 6,891	
5040-200-20-000	Contract Musicians	\$ 4,765	\$ 4,250	Reduce VE accompaniment for rehearsal from 50 to 25 weeks/year
5040-310-20-000	Contract RE Child Care/Nursery Assistants	\$ 4,327	\$ 5,300	
	<b>Subtotal Salaries &amp; Wages</b>	<b>\$ 193,342</b>	<b>\$ 175,097</b>	
<b>Employer Payroll Taxes</b>				
5220-300-20-000	Employer FICA - DLE	\$ 3,245	\$ 2,881	14% Reduction in DLE hours
5240-700-40-000	Employer FICA - Administration	\$ 4,111	\$ 3,515	14% Reduction in Office Admin's hours and 20% reduction in Business Admin's hours
	<b>Subtotal Employer Payroll Taxes</b>	<b>\$ 7,356</b>	<b>\$ 6,396</b>	
<b>Employer Benefits</b>				
5320-100-10-000	Dental Insurance - Minister	\$ 538	537.6	
5320-300-20-000	Dental Insurance - DLE	\$ 896	895.68	
5320-700-40-000	Dental Insurance - Administration	\$ 830	895.68	
5330-100-10-000	LTD Insurance - Minister	\$ 721	638.2292	14% Reduction in Minister's hours
5330-300-20-000	LTD Insurance - DLE	\$ 339	291.8152	14% Reduction in DLE's hours
5330-700-40-000	LTD Insurance - Administration	\$ 276	236.242473	14% Reduction in Office Admin's hours
5340-100-10-000	Retirement - Minister	\$ 7,210	3100.3	Reduction in Minister's hours, plus 14% reduce retirement from 10% to 5%
5340-300-20-000	Retirement - DLE	\$ 3,393	\$ 1,459	Reduction in DLE's hours, plus reduce 14% retirement from 10% to 5%
5340-700-40-000	Retirement - Administration	\$ 230	\$ 1,181	Reduction in Office Admins hours, plus 14% reduce retirement from 10% to 5%
5345-100-10-000	Group Life Insurance - Settled Minister	\$ 554	\$ 554	
	<b>Employer Benefits</b>	<b>\$ 14,986</b>	<b>\$ 9,790</b>	

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<b>Supplies</b>				
5405-700-40-000	Office Supplies	\$ 1,300	\$ 1,170	10% Reduction in committee expenses
5410-310-20-000	Programming-RE Child/Youth	\$ 2,108	2000	Reduce based on actual expenses 10% during the past two years
5430-400-20-000	Hospitality	\$ 748	800	20% Reduction in committee expenses
5435-435-20-000	Supplies - Membership	\$ 538	480	20% Reduction in committee expenses
5435-440-20-000	Supplies - Pastoral Care	\$ -	100	Reduce based on low actual expenses 20% in 15/16
	<b>Supplies</b>	<b>\$ 4,693</b>	<b>\$ 4,550</b>	
<b>Printing &amp; Copying</b>				
5520-700-40-000	Office Copying	\$ 944	750	No directory printed this year? - 20% savings \$200
	<b>Printing &amp; Copying</b>	<b>\$ 944</b>	<b>\$ 750</b>	
<b>Postage &amp; Shipping</b>				
5610-700-40-000	Postage and Shipping	\$ 750	700	7% Reduction in committee expenses
	<b>Postage &amp; Shipping</b>	<b>\$ 750</b>	<b>\$ 700</b>	
<b>Resources &amp; Curriculum</b>				
5710-200-20-000	Resources/Curriculum - Music	\$ 500	\$ 500	50% Reduced back to current year
5710-340-20-000	Resources/Curriculum - R/E Adult	\$ 250	\$ 175	42% Reduction per Sarah
5710-425-20-000	Resources/Curriculum - Library	\$ 200	-	100% No money for books this year
5710-450-20-000	Resources/Curriculum - Sunday Services	\$ 1,350	\$ 1,215	10% Reduction in committee expenses
	<b>Resources/Curriculum</b>	<b>\$ 2,300</b>	<b>\$ 1,890</b>	
<b>Plant &amp; Property</b>				
6010-000-40-000	Insurance - Building & Liability	\$ 3,406	3500	
6030-000-40-000	Capital Improvements - Gen Fund	\$ -	0	
6040-600-40-000	Building Maintenance Supplies/Repairs	\$ 5,500	5500	Reduced back to current year 15% expenses
	<b>Plant &amp; Property</b>	<b>\$ 8,906</b>	<b>\$ 9,000</b>	
<b>Service Contracts</b>				
6110-600-40-000	Service Contracts - Building Maintenance	\$ 2,480	2500	
6120-700-40-000	Service Contracts - Logos Software	\$ 1,441	1441	
6140-600-40-000	Service Contracts - Cleaning Service	\$ 10,589	7696	Already reduced to 1 cleaning/week in 15/16
6150-800-40-000	Service Contracts - Snow Plowing	\$ 3,075	3500	
	<b>Service Contracts</b>	<b>\$ 17,585</b>	<b>\$ 15,137</b>	
<b>Equipment</b>				
6210-700-40-000	Copier Contracts	\$ 4,133	3650	Lower than 15/16 because of 14/15 expenses in 15/16
6220-700-40-000	Computers and Technology	\$ 3,023	2150	Delay the purchase of an RE laptop and replacement tablet to a future year
6240-200-20-000	Piano Tuning & Repair	\$ 213	450	Reduce to two tunings/year
	<b>Equipment</b>	<b>\$ 7,369</b>	<b>\$ 6,250</b>	
<b>Utilities</b>				
6310-700-40-000	Electricity	\$ 4,400	5000	
6320-700-40-000	Gas	\$ 1,610	2000	
6330-700-40-000	Water & Sewer	\$ 910	1100	
6340-700-40-000	Telephone & Telecommunications	\$ 2,910	2400	
6350-000-40-000	Trash Removal	\$ 252	252	
	<b>Utilities</b>	<b>\$ 10,082</b>	<b>\$ 10,752</b>	
<b>Miscellaneous Expenditures</b>				
7045-000-40-000	New Hire & Recruitment Expense	\$ 311	\$ 200	
7050-000-40-000	Advertising	\$ 2,650	\$ 2,000	25% Reduction in Avertising
7070-000-40-000	Board	\$ 94	\$ 250	50% Reduction in committee expenses
7071-000-40-000	Committee on Ministry	\$ 300	\$ 100	67% Reduction in committee expenses
7072-000-40-000	Green Sanctuary	\$ 100	0	Reduction in committee expenses. Green Sanctuary has a reserve 100% account
7073-000-40-000	Leadership Development	\$ 226	250	50% Reduction in committee expenses
7075-000-40-000	Stewardship	\$ 500	250	50% Reduction in committee expenses

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7080-800-40-000	Landscaping	\$ 250	200	20% Reduction in committee expenses
7090-000-00-000	Worker's Comp Insurance	\$ 1,141	1200	
	<b>Miscellaneous Expenditures</b>	<b>\$ 5,572</b>	<b>\$ 4,450</b>	
	<b>Dues &amp; Fees</b>			
7120-510-30-000	UUA Program Fund	\$ 8,320	1000	Reduce dues to minimal contribution
7130-520-30-000	Mid American District Fund	\$ 4,992	500	Reduce dues to minimal contribution
7150-000-00-000	Bank Fees & Service Charges	\$ 298	720	Vanco has increased their ACH fees eff. May 2016
7160-000-00-000	Nonprofit Corporation Filing Fees	\$ 20	20	
	<b>Dues &amp; Fees</b>	<b>\$ 13,630</b>	<b>\$ 2,240</b>	
	<b>Professional Expense</b>			
7210-100-10-000	Professional Expense - Minister	\$ 7,210	2884	60% Reduction in professional expenses
7210-200-20-000	Professional Expense - Music Director	\$ 616	0	Eliminate because first year of employment
7210-300-20-000	Professional Expense - DLE	\$ 2,000	1400	60% Reduction in professional expenses
7211-100-10-000	Moving Expense - Interim Minister	.	\$ -	
	<b>Subtotal Professional Expense</b>	<b>\$ 9,826</b>	<b>\$ 4,284</b>	
	<b>TOTAL EXPENSE</b>	<b>\$ 297,341</b>	<b>\$ 251,286</b>	
	<b>NET INCOME</b>	<b>\$ (13,496)</b>	<b>\$ 157</b>	